

## Privacy Notice

### Who we are

London Borough of Newham (LBN) is registered with the Information Commissioner's Office (ICO) as a 'Data Controller' This privacy notice applies to you ('the service user') and LBN ('the Council'). The Council takes the privacy of your information very seriously.

This privacy notice relates to our functions relating to People Powered Places, it provides additional information that specifically relates to this service, and should be read together with our [general privacy notice](#), which provides more detail.

### What data do we collect

We collect your name, postcode, date of birth, ethnicity, gender, disability status, photos and videos.

### Why we collect your data

We collect your data so that we can understand the impact and reach of People Powered Places.

### The lawful basis for processing your data

The lawful basis we use to process your data as set out in UK data protection legislation is:

Article 6 (a) Consent: you have given us clear consent to process your personal data for a specific purpose.

Article 9 (a) Explicit Consent: you have given us explicit consent to the processing of your personal data for a specific purpose.

We will only process personal data where we have consent to do so, and you can withdraw your consent at any time.

### How we will use your data and who we will share it with

We will only share your data with our partners, including the University of East London for the purposes of understanding the impact and reach of People Powered Places funding. We will share information on resident-led projects to Compost London CIC who provide third-party banking on the programme. We will share information on projects in Custom House, Canning Town, Beckton and Royal Docks with the Royal Docks Team, who provide additional funds to the programme. The information shared will include data on Project Leads, as well as monitoring, impact, reach and evaluation of your project.

### How long we will keep your data

We will keep your data safe and secure for a period of 6 year(s) in line with our retention Schedule. After this time, it will be securely destroyed.

### How do we protect your data

We comply with all laws concerning the protection of personal information and have security measures in place to reduce the risk of theft, loss, destruction, misuse or inappropriate disclosure of information. Staff access to information is provided on a need-to-know basis and we have access controls in place to help with this.

### **Know your rights**

We process your data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Find out about your rights at [Your rights – Processing personal data privacy notice – Newham Council](#) or at [For the public | ICO](#) If you have any queries or concerns relating to data protection matters, please email: [dpo@newham.gov.uk](mailto:dpo@newham.gov.uk)